

**EXECUTIVE ARRANGEMENTS
16 May 2016**

Report of the Leader

PURPOSE OF REPORT

To report to Council on the delegation of executive functions, in accordance with Rule 1.2 of the Cabinet Procedure Rules

This report is public

RECOMMENDATIONS

(1) That the report be noted

1.0 Introduction

1.1 Rule 1.2 of the Cabinet Procedure Rules provides as follows:

“Delegation by the Leader

(a) At the annual meeting of the Council, the Leader will present to the Council the names of the people appointed to the Cabinet by the Leader (including the name of the Deputy Leader), and their portfolios.

(b) At the annual meeting of the Council or as soon as practicable thereafter, the Leader will present to the Council a written record of :

(i) The detailed remits of the portfolios of the Cabinet Members.

(ii) Any delegations made by the Leader in respect of the discharge of the Council’s executive functions. The document presented by the Leader will contain the following information about Executive functions in relation to the coming year:

- The extent of authority of the Cabinet as a whole
- The extent of any authority delegated to Cabinet Members individually, including details of the limitation on their authority;
- the terms of reference and constitution of such Cabinet committees as the Leader appoints and the names of Cabinet Members appointed to them;
- the nature and extent of any delegation of Executive functions to area committees, any other authority or any joint arrangements and the names of those Cabinet

- Members appointed to any joint committee for the coming year; and
- the nature and extent of any delegation to officers with details of any limitation on that delegation, and the title of the officer to whom the delegation is made.

and these shall then be included in the Council's Constitution.”

1.2 This report fulfils the requirement of Rule 1.2(b).

2.0 Proposal Details

2.1 The names of the members appointed to Cabinet and their respective portfolios will be reported at the meeting.

2.2 In accordance with the Council's current Constitution (Article 7.09), Cabinet members will have delegated authority to take non-key decisions within their portfolio areas. Key decisions will be taken by Cabinet collectively.

2.3 No Cabinet Committees or Area Committees have been appointed.

2.4 The revenues and benefits functions of the Council will continue to be carried out by a Joint Committee with Preston City Council. The two Cabinet members appointed to serve on that Joint Committee will be Councillors Blamire and Whitehead. All other Cabinet Members are substitute Members of the Joint Committee.

2.5 Delegations of executive functions to officers are set out in Part 3, Section 14 of the Council's Constitution. A copy is attached at **Appendix A** to this report and it should be noted that, because the Chief Officer (Governance) and Legal Services Manager posts are currently vacant, delegations to those posts have been amended be carried out by the Chief Executive for the time being, except for those relating to licensing functions which will be carried out by the Chief Officer (Environment).

3.0 Conclusion

3.1 The report is submitted in accordance with Rule 1.2 of the Cabinet Procedure Rules and is for noting.